Wormit Boating Club & Watersports Hub: Byelaws

1. **Introduction**
   1.1. In terms of the Club's Constitution, the Committee shall make such Bye-laws as they think fit for the proper management of any premises and property.
   1.2. Such Bye-Laws shall be binding on the membership until rescinded by the Board of Trustees or by a General Meeting.
   1.3. Every member on joining the Club implicitly undertakes to comply with the Constitution.
   1.4. A copy of the Constitution is displayed on the WBC Web Site.

2. **Membership**
   2.1. In addition to Boating, Social and Honorary Members, there shall be the following classes, neither of which shall hold office or vote at meeting.
      2.1.1. Temporary Members
      Temporary membership shall be available for Boating Classes only for any single period of not more than three times in any year, and on such terms as the Committee shall agree.
      2.1.2. Associate Members
      Associate membership may be granted to any group on such terms as the Committee may agree.

3. **Subscription and Stance Classes**
   3.1. Subscription Rates
      3.1.1. Subscription rates and stance rents shall be determined by the Committee by the 1st January in each year and shall be payable within 4 weeks of:-
         3.1.1.1. 1st April.
         3.1.1.2. The beginning of a stance period.
         3.1.1.3. A successful application.
      3.1.2. Subscription rates, stance rates, key deposits and all other charges as appropriate are as stated in the Application for Membership, Committee Minutes, the Mainsheet and displayed in the Clubhouse.
   3.2. Entrance Fee NIL
   3.3. Boating members
      3.3.1. Family. Parents / Guardians and their children under 18 years on 1/4/...
      3.3.2. Adult. Over 18 years on 1/4/....
      3.3.3. Cadet. A Parent / Guardian must be a Member, Junior over 7 years and under 18 years on 1/4/…
   3.4. Social Members (non-boating members)
   3.5. Associate Members (as per 2.1.2) Organisations/Groups approved for Associate Membership by the Board of Trustees
   3.6. Stance Classes
      3.6.1. Sailing Dinghy.
      3.6.2. Kayak /Canoe / Paddleboard
      3.6.3. Keelboat.
      3.6.4. Rowing Skiff
      3.6.5. A list of stance rents will be made available as per 3.1.2
   3.7. Mooring Charges

3.7.1. See Bye-law 6.

3.8. Key Deposits

3.8.1. Club / Dinghy Park / Kayak Shed keys are available to members on payment of refundable deposit from the Treasurer.

3.8.2. A Key to the big slip is NOT available to members but may be available to Associate Members as approved by the Board of Trustees and requires a payment of a refundable deposit.

3.8.3. Loan of keys to non-members or other misuse will be referred to committee.

3.9. New Members, other than Temporary Members, joining between the 1st October and 31st March in any one year shall, need to pay 50% of the annual cost.

4. **Clubhouse**

4.1. Members must ensure that the Clubhouse is locked and secure when unattended.

4.2. No boats or associated equipment shall be taken into the Clubhouse at any time.

4.3. Boating and/or personal gear must not be left overnight in the Clubhouse.

4.4. Rowing cushions, which must be kept dry, will be kept in bags in the kayak shed.

4.5. Club property must not be moved from its normal location except for authorised purposes.

4.6. Unless with the approval of the Committee the Clubhouse shall not be used for :-

4.6.1. Private functions.

4.6.2. The sale, storage or consumption of alcoholic drink.

4.6.3. Gambling of any kind.

4.7. No notices other than racing results and handicap lists shall be posted without the approval of the Secretary or Rowing Secretary. Approved notices shall be removed at the expiry of six months from the date of posting at the discretion of the honorary Secretary. Unauthorised notices shall be removed.

4.8. No smoking / vaping is permitted in the Club House or on WBC land.

5. **Dinghy Park**

5.1. Allocation of all stances and stance positions shall be at the sole discretion of the Dinghy Park Convenor. Normal stances cannot be guaranteed at Open Meetings and other unusual occasions.

5.2. Applications for stances must be made to the Dinghy Park Convenor in the first instance.

5.3. Any Club Boat shall be allocated a free stance within the Dinghy Park.

5.4. Boats must be clearly named or numbered to enable identification.

5.5. Stances are not transferable.

5.6. All road trailers shall be stored under the boat or on the bank at the upper level dinghy park.

5.7. Boats must be berthed in a neat and tidy fashion. No projections (spars, trailers, foils, etc.) shall be allowed to extend more than 2 feet beyond the outside of any boat when viewed in plan.

5.8. Members must ensure that the Dinghy Park is locked and secure when unattended.

5.9. Any boat or equipment for which rent is overdue or unpaid for a period of more than one stance rent period is liable to be removed from the Dinghy Park. The club reserves the right to recover costs and outstanding fees associated with non-payment of any fees due. (see Abandoned Boat Policy)

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6. **Moorings**

6.1. The Authority for the administration of moorings in the area designated in Department of Transport Works Consent rests with the Wormit Boating Club.

6.2. Applications for permission to lay a mooring must be made to the Keelboat Convenor.

6.3. No mooring application shall be accepted unless :-

6.3.1. The Applicant is a member of the Club.

6.3.2. The mooring fee has been paid.

6.3.3. Proof of Third Party insurance cover of at least £3,000,000 has been made to the Convenor.

6.3.4. The owner of the mooring is a fully paid-up Club member.

6.4. The mooring tackle used is the property of the member who has sole responsibility for the maintenance of the mooring to a standard acceptable to the Convenor.

6.5. The Keelboat Convenor shall on behalf of the Club arrange for the laying and lifting of moorings each year. Laying and lifting of individual moorings at other times must be organised and paid for by the member and only after inspection by the Keelboat Convenor.

6.6. The Keelboat Convenor will prepare a plan of the moorings to be displayed in the Clubhouse. A mooring may only be laid in its allocated position.

6.7. Mooring Fees.

The mooring fee shall be paid within 4 weeks of notification.

6.7.1. The mooring fee shall include

6.7.1.1. Laying and lifting costs for the year.

6.7.1.2. Crown Estates fees.

6.8. Members making their own arrangements for laying a mooring shall be entitled to a rebate of mooring fees. The rebate shall not exceed the cost incurred by the Club had the Club laid the mooring with the other moorings.

6.9. Any member removing a mooring during the year does so at no cost to the Club and is not entitled to a refund of any portion of mooring fee already paid for this purpose.

6.10. Ownership of a laid mooring can only be transferred to a Club member.

6.11. Any unauthorised mooring shall be removed.

7. **Club Dinghies and Skiffs**

7.1. No Club dinghy shall be launched without the prior approval of the Club Boson, or the O.O.D. who shall check that the following are in order :-

7.1.1. The boat is in a seaworthy condition.

7.1.2. The buoyancy has been checked.

7.1.3. The crew are wearing soft soled footwear and adequate personal buoyancy.

7.1.4. The conditions are appropriate for the experienced of the crew.

7.1.5. There is a safety boat on station on the water.

7.2. The Bosun, Safety Officer, O.O.D. or any committee member may at any time and for any reason require that any Club Dinghy be returned to the Dinghy Park immediately.

7.3. A fee for the use of Club Dinghies shall be determined by the club committee.

7.4. After use, Club Dinghies must be sponged out, aired and stowed tidily and securely in the Dinghy Park. The sails must be returned to the O.O.D and stored in the appropriated location.

7.5. Any damage or defect must be reported to the Bosun / O.O.D. / Rowing Lead as soon as possible.

7.6. No skiff will be launched without the presence of a club member who is on the Approved Cox list who will make the following checks:
7.6.1 the skiff to be launched is in a seaworthy condition
7.6.2 all crew are wearing buoyancy aids before entering the skiff
7.6.3 the conditions are appropriate for the physical fitness of the crew and the planned course
7.6.4 the crew has appropriate clothing for the weather conditions and planned course.
7.6.5 the cox ix carrying a VHF radio on CH37A and there is a mobile phone on board if possible.

8. **Boating**
8.1. All boats operating from the Club must be insured for Third Party risks to a minimum of £3,000,000.
8.2. Adequate personal buoyancy must be worn when afloat at all times.
8.3. It is strongly recommended that an anchor, paddle and towing painter are carried and that wet or dry suits are worn by dinghy sailors.
8.4. Skiffs must follow SCRA guidelines in carrying a painter, tow rope, anchor, bailers and a first aid kit.

9. **Dingy Racing**
9.1. A copy of the sailing instructions shall be posted in the Clubhouse. These may be varied at the discretion of the Committee.
9.2. Class racing may be organised at the discretion of the Sailing Secretary.

10. **Safety**
10.1. The prime concern of the Safety Boat Officer is the safety of people, not boats.
10.2. It is the responsibility of the O.O.D. to decide whether Safety facilities are adequate.
10.3. Slipways shall be cleaned by club members using a pressure washer on a regular rostered basis.

11. **Road, Piers, etc.**
11.1. Members must not obstruct access roads to the Club, Pier and other private properties at any time.
11.2. Members shall not park in front of the Clubhouse windows during any Club event.

12. **Duties**
12.1. Wormit Boating Club members are expected to carry out their allocated duties (usually four per season). If the member is unable to carry out a duty, they should arrange for someone else to do it or contact the relevant convenor.
12.2. Main Duties include:-
12.2.1. Officer of the Day (OOD) who has overall responsibility for the event.
12.2.2. Assistant Officer of the Day (AOOD) who will assist the OOD as directed.
12.2.3. Safety Officer (SO) who is responsible for running the Safety boat and race safety under the general direction of the OOD.
12.2.4. Assistant Safety Officer (ASO) who will assist the SO as directed.
12.2.5. All officers should arrive at the Clubhouse 1 hour before the event.

12.2.6. The OOD should ensure that there is sufficient milk (1 litre) available for use in the kitchen.

12.3. Each rowing skiff must have a designated cox in charge of each launch.

13. **Miscellaneous**

13.1. The Committee will email a copy of the minutes of the meetings directly to members and be available on the WBC Web Site following their approval.

13.1.1 Rowing sub-committee minutes will be emailed to rowing members.

13.2. Access to the Club facilities can be arranged through any Committee member.

13.3. Members are expected to ensure that Club grounds and buildings are kept in a neat and tidy condition. Members should remove from the club premises any waste or rubbish that they generate.

13.4. The Club Bye-laws may be amended at any Committee meeting and shall be reviewed at each December Committee meeting.

13.5. All club equipment should be put back as it was found.

13.6. All running rigging should be secured to prevent noise pollution.

13.7. Members shall not exceed a 10 miles per hour speed limit on any access road to the clubhouse.

13.8. Private vehicles must not be driven down the small slipway without the permission of the Committee.

13.9. CCTV is now in place to provide surveillance over the dinghy park areas.